**Directions for Completing Attachment: NCWorks Career Center System**

Complete the Attachment on the next page to describe the Local Area WDB’s One-Stop Career Center system.

**Column A**

Include each One-Stop Career Center(s)’ name and street address, host facility, phone number, and hours of operation. List each name, street address, phone number, and hours of operation for locations of additional Youth Sites, if they are not included in the One-Stop Career Centers listed.

**Column B**

Specify the type of Career Center and list all counties served by each site. Type of Center Designations: Tier 1, Tier 2, Specialized, Affiliates. If a site is Specialized, notate what type of site it is (i.e. youth).

**Column C**

List the on-site partners, identify funding source and agency name such as Title I (Adult and Dislocated Worker, Youth, Job Corps, YouthBuild, National Farmworkers and Native American Programs), Wagner-Peyser, Trade Act, Career and Technical Education. Career Center Partners should, at a minimum, reflect required WIOA partners (WIOA 121(b)(1)(B)).

**Column D**

List the Career Center Operator (agency name) and Method of Selection (Competitive, Sole Source to include if contract was extended).

**Column E**

List the WIOA Providers of Title I Adult and Dislocated Career Services (agency name) and method of selection. (Method of Selection: Competitive Procurement/Sole Source/Contract Extended).

**Column F**

Functional Manager (manages the day-to-day operations).

**Column G**

Indicate whether WIOA Title I youth services are provided onsite. List the name of the onsite provider(s). Indicate the youth services that are provided onsite.

**Column H**

Indicate additional on-site partners.

**PY 2023 WIOA** **Southwestern WDB**

**NCWorks Career Center Locations (****Effective July 1, 2024)**

| **A.**  **One-Stop Location(s)**  ***(Address, Phone number and Hours)*** | **\*B.**  **Tier 1 or Tier 2, Specialized or Affiliate *[if Specialized, list the type of Specialized Center (i.e. youth)]*** | **C.**  **On-site Partners** | **\*\*D. Career Center Operator and Method of Selection** | **E.**  **Provider(s) of WIOA Title I Adult/DW Career Services and Method of Selection** | **F.**  **Functional Manager (*manages the day-to-day operations*)** | **G.**  **WIOA Title I Youth Services Provided Onsite (Y/N) Name of Youth Provider(s)**  ***(list youth services provided)*** | **H.**  **Additional Partners** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Haywood County NCWorks Career Center 1170 N. Main Street Waynesville, NC 28786 M-Thur. 8:30 am – 5 pm Friday 8:30- 12:00 noon | Tier 1 | DWS, Mountain Projects, Inc., Haywood Community College, VR | DWS Method of Selection –  Competitive Procurement (Letter of Intent) | Mountain Projects, Inc.–  Method of Selection: Competitive Procurement | Lisa Morris | Haywood County Schools - Provides Youth Services Off-site at the Haywood Community Learning Center. | Click here to enter text. |
| Macon County NCWorks Career Center 5 West Main Street  Courthouse Annex, 23 Macon Avenue  Franklin, NC 28734  M-Thur. 8:30 am – 5 pm Friday 8:30- 12:00 noon | Tier 1 | DWS, Macon Program for Progress, Inc., Southwestern Community College, VR | DWS Method of Selection –  Competitive Procurement (Letter of Intent) | Macon Program for Progress, Inc. Method of Selection: Competitive Procurement | Tracy Martin | HIGHTS Inc-provides Youth Services-off site | Click here to enter text. |
| Tri-County NCWorks Career Center 800 West US Hwy 64  Murphy, NC 28906 M-Thur. 8:30 am – 5 pm Friday 8:30- 12:00 noon | Tier 1 | DWS, SWDB, Mountain Projects (Healthcare Navigators) | DWS Method of Selection –  Competitive Procurement (Letter of Intent) | Macon Program for Progress, Inc. Method of Selection: Competitive Procurement | Tracy Martin | HIGHTS Inc-provides Youth Services-off site | Click here to enter text. |
| Jackson County NCWorks Center 26 Ridgeway Street, Suite 2 PO Box 1014  Sylva, NC 28779 M,Wed,Fri 8:30 am-4:30pm  closed 12-1 pm for lunch | Tier 2 | DWS, VR, Macon Program for Progress, Inc, Southwestern Community College | DWS Method of Selection –  Competitive Procurement (Letter of Intent) | Macon Program for Progress, Inc. Method of Selection: Competitive Procurement | Lisa Morris | HIGHTS Inc-provides Youth Services-off site | Click here to enter text. |

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| ***Notes:***   * *\*Type of Center Designation: Tier 1, Tier 2, Specialized, Affiliates (At locations where A, DW and WP services are provided)* * *\*\* Method of Selection: Competitive Procurement, Sole Source, Contract Extended* * *See directions on the page above if needed.* * *Use attachments sent separately.* |