

Southwestern Commission
125 Bonnie Lane
Sylva, NC 28779
Phone: (828) 586-1962
January 3, 2022

Community Planner
Full-Time Position
Starting Salary Range: \$35,000 - \$45,000
Comprehensive employee benefit package

The Southwestern Commission, located in Sylva, NC, serving a 7-county region, is seeking a qualified individual to fill the position of Community Planner. This position requires any combination of education and training equivalent to an undergraduate degree in geography, public administration, or planning with some experience in local or regional planning. A master's degree in public administration, planning, or related field is strongly preferred.

Work involves assisting communities with planning activities as well as writing and administering grants. The work requires extensive research and compilation and analysis of data. Work also requires extensive public contact often of an independent nature. The employee is also involved in economic development work and is often required to prepare complex documents related to the work. Considerable independence, judgment and decision-making are required by the employee. A complete job description can be found at <https://regiona.org/community-planner/>.

This position will remain open until filled. A state of North Carolina application must be completed and can be obtained from the NC Works Career Centers or found online at <https://www.ncworks.gov/vosnet/Default.aspx>. Send completed application along with cover letter and resume to Russ Harris, Southwestern Commission, 125 Bonnie Lane, Sylva, NC 28779