



**Southwestern Commission**

125 Bonnie Lane  
Sylva, NC 28779

Phone: 828.586.1962  
Fax: 828.586.1968

[regiona.org](http://regiona.org)

## **SOUTHWESTERN RURAL PLANNING ORGANIZATION**

### **TECHNICAL COORDINATING COMMITTEE (TCC) MEETING**

**January 16, 2019 at 1:00 PM**

SCC Groves Center: 44 Siler Farm Road, Franklin, NC

### **AGENDA**

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#### **Welcome and Housekeeping**

1. Introductions and Quorum check (Paige Dowling, TCC Chair)
2. Ethics Reminder\* (Dowling)
3. Agenda Approval/Modifications (Dowling)
4. Public Comment

#### **Action Items**

5. Minutes from September 12, 2018 SWRPO TCC meeting
6. Resolution in support of Swain County's Bicycle Planning Grant Application

#### **Informational Items**

7. SWRPO Staff Update (Rose Bauguess)
8. NCDOT Division 14 Updates (Steve Williams)
9. NCDOT Transportation Planning Division Update (Roger Castillo)

#### **Other Items**

10. TCC Member Updates (All)
11. Adjournment (Dowling)

*\*In accordance with the State Government Ethics Act, it is the duty of every TCC member to avoid conflicts of interest. If anyone has a conflict of interest with respect to any matters coming before the TCC today, please identify the conflict and refrain from any participation in the matter involved.*

Southwestern Commission does not discriminate on the basis of age, sex, race, marital status, color, religion, national origin or disability

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**Cherokee County**  
Andrews  
Murphy

**Clay County**  
Hayesville

**Graham County**  
Robbinsville  
Lake Santeetlah  
Fontana Dam

**Haywood County**  
Canton  
Clyde  
Maggie Valley  
Waynesville

**Jackson County**  
Dillsboro  
Forest Hills  
Sylva  
Webster

**Macon County**  
Franklin  
Highlands

**Swain County**  
Bryson City

**Eastern Band  
of Cherokee  
Indians**



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## SOUTHWESTERN RURAL PLANNING ORGANIZATION (SWRPO) Technical Coordinating Committee (TCC) Meeting

**Meeting Date: September 12, 2018**  
**Location: SCC Groves Center, Franklin NC**  
**Members Attending:**

Jurisdiction	Primary Representative	Alternate Representative	09/12/2018
<b>Cherokee County</b>	Randy Wiggins	County Manager	<input type="checkbox"/>
Andrews	Bill Bailey	Town Manager	<input type="checkbox"/>
Murphy	Chad Simons	Town Manager	<input type="checkbox"/>
<b>Clay County</b>	Mark Pullium	County Manager	<input type="checkbox"/>
<b>Graham County</b>	Becky Garland	County Manager	<input type="checkbox"/>
Fontana Dam	Zelerie Rogers	Town Administrator	<input type="checkbox"/>
Lake Santeetlah	Peggy Carver	Administrator	<input type="checkbox"/>
<b>Jackson County</b>	Michael Poston	Planning Director	<input type="checkbox"/>
Dillsboro	Debbie Coffey	Town Clerk	<input checked="" type="checkbox"/>
Sylva	<b>Paige R. Dowling, Chair</b>	<b>Town Manager</b>	<input checked="" type="checkbox"/>
<b>Macon County</b>	Jack Morgan	Planning & Development Director	<input checked="" type="checkbox"/>
Franklin	Justin Setser	Town Planner	<input checked="" type="checkbox"/>
Highlands	Josh Ward	Town Manager	<input type="checkbox"/>
<b>Swain County</b>	Ken Mills	Economic Development Director	<input checked="" type="checkbox"/>
Bryson City	Regina Mathis	Town Manager	<input type="checkbox"/>
<b>EBCI</b>	Manual Maples	Cherokee DOT	<input type="checkbox"/>
<b>Transit</b>	Kim Angel	Macon Co. Transit Director	<input checked="" type="checkbox"/>
<b>NCDOT Division 14</b>	Steve Williams	Division Planning Engineer	<input checked="" type="checkbox"/>
<b>NCDOT TPB</b>	Roger Castillo	RPO Coordinator	<input checked="" type="checkbox"/>
<b>TOTAL VOTING MEMBERS PRESENT:</b>			<b>8</b>

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 Andrews  
 Murphy

**Clay County**  
 Hayesville

**Graham County**  
 Robbinsville  
 Lake Santeetlah  
 Fontana Dam

**Haywood County**  
 Canton  
 Clyde  
 Maggie Valley  
 Waynesville

**Jackson County**  
 Dillsboro  
 Forest Hills  
 Sylva  
 Webster

**Macon County**  
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**Swain County**  
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Other Attendees:

Representing	Name	Present
Southwestern RPO	Rose Bauguess	<input checked="" type="checkbox"/>
WCU	Joe Walker	<input type="checkbox"/>
NCDOT Division 14	Andy Russell	<input checked="" type="checkbox"/>
NCDOT Division 14	Chris Lee	<input checked="" type="checkbox"/>
NCDOT Division 14	Troy Wilson	<input checked="" type="checkbox"/>
NCDOT Division 14	Wanda Austin	<input checked="" type="checkbox"/>
Vaughn & Melton	Joel Setzer	<input checked="" type="checkbox"/>
J.M. Teague	Anna Sexton	<input checked="" type="checkbox"/>
<b>TOTAL NON-VOTERS PRESENT:</b>		<b>7</b>

**Welcome and Housekeeping:**

1. Chair Paige Dowling called the meeting to order. Introductions were made. Paige determined a quorum was present.
2. Paige read the ethics reminder.
3. Paige reviewed the agenda and asked if there were any modifications necessary. Steve Williams motioned to approve the agenda as presented; Ken Mills seconded the motion and it was approved unanimously.
4. Paige offered the opportunity for public comment; no members of the public were present.

**Action Items:**

5. Rose Bauguess presented the minutes from the July 24, 2018 SWRPO TCC meeting for review and discussion. She noted that because it was a joint meeting with the TAC, some of the discussion was documented in the TAC minutes. Jack Morgan motioned to approve the minutes as presented, seconded by Steve Williams; the motion carried unanimously.
6. Rose presented a resolution in support of Jackson County's Pedestrian Planning Grant Application. Justin Setzer motioned to approve the resolution; seconded by Ken Mills; the motion carried unanimously.
7. Rose presented the SWRPO Prioritization 5.0 Local Input Points for Division Needs Projects. Debbie Coffey motioned to approve the Local Input Points; seconded by Ken Mills; the motion carried unanimously.

**Informational Items:**

8. Rose provided the RPO Staff update:
  - Prioritization 5.0 Wrap-up: Division Needs Local Input window closes October 30 (may be extended due to Hurricane Florence) and the results will be released in the Draft STIP in January 2019. Based on available funding, we anticipate most newly funded projects will be programmed in the "developmental" years of the STIP, which means they will be subject to reranking in Prioritization 6.0. Effective with P5.0, any projects that undergo a significant scope change or cost change will be flagged for review and may need to be reprioritized.

- Prioritization 6.0 Start-up: It is time to start thinking about our top priority projects to submit for P6.0. If we know what projects we want to get funded, we may be able to adopt alternate weights for the scoring criteria, if all of Division 14 and the other planning organizations agree. We have been through five cycles now and gotten most of the high-volume projects funded. We may want to take a look at scoring criteria that would help us modernize some of our secondary roads in the next round.
  - Title VI Plan: SWRPO is required to complete a plan to comply with Title VI of the Civil Rights Act, specifying how we make sure we are not discriminating against anyone. The draft plan will be submitted to NCDOT by the end of September; after they review it, it will come back to the TCC and TAC for approval.
  - We are beginning work on Macon County CTP with Roger and Jack.
9. Steve Williams provided updates from NCDOT Division 14 on major projects in the SWRPO.
10. Roger Castillo provided Transportation Planning updates.

**Other Items:**

11. TCC Members provided updates from their respective jurisdictions:
- Debbie Coffee said NCDOT had presented information to the Town of Dillsboro about the Scotts Creek bridge replacement.
  - Paige reported that the NC 107 project is providing lots of excitement in Sylva, and a recent public hearing was very well attended.
  - Jack Morgan reported Macon County's Comprehensive Plan is still nearly finished, and he is *thrilled* to be starting on the Macon County CTP update.
  - Justin Setser reported that Franklin's downtown parking changes have been well-received.
  - Kim Angel mentioned Macon County Transit celebrated their 20-year anniversary and had great attendance.
12. Ken Mills moved to adjourn.



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## Resolution Supporting Swain County’s Application and Funding Commitment for a North Carolina Department of Transportation Bicycle Planning Grant

WHEREAS, the North Carolina Department of Transportation’s Division of Bicycle and Pedestrian Transportation has announced the availability of Bicycle and Pedestrian Planning Grants for local governments; and

WHEREAS, Swain County desires to apply for a grant to develop a Comprehensive Bicycle Plan to improve pedestrian connectivity and safety; and

WHEREAS, Swain County recognizes the numerous health, well-being, quality of life, and economic development benefits resulting from active transportation; and

WHEREAS, there are opportunities in Swain County for increasing connectivity to and between residential areas, schools, recreation facilities, work places, civic institutions, and commercial areas; and

WHEREAS, the lack of a Comprehensive Bicycle Plan limits the County’s ability to address connectivity issues; and

WHEREAS, the Swain County Pathways and Greenways Committee is a dedicated group of volunteers actively working to advance safe and active transportation options for Swain County residents; and

WHEREAS, Swain County is committed to funding the local match of the grant amount.

### Now, Therefore, Be It Resolved by the Southwestern Rural Planning Organization (RPO) As Follows:

The Southwestern Rural Planning Organization wishes to support Swain County’s application for the NCDOT Bicycle and Pedestrian Planning Grant.

Read, approved and adopted this 28<sup>th</sup> day of January 2019.

\_\_\_\_\_  
C.B. McKinnon  
Chair, Transportation Advisory Committee

\_\_\_\_\_  
Rose Bauguess  
Southwestern RPO Planner

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