



Southwestern Commission

125 Bonnie Lane
Sylva, NC 28779

Phone: 828.586.1962
Fax: 828.586.1968

regiona.org

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May 29, 2018

Workforce Development Director

Full-Time Position

Monday – Friday 8:30 a.m. – 5:00 p.m.

Starting Salary Range: Commensurate with experience and qualifications

The Southwestern Commission, located in Sylva, NC, serving a 7-county region, is seeking a qualified individual to fill the position of Workforce Development Director. Any combination of education and training equivalent to graduation from a four-year college or university with a degree in business administration, public administration or related field and experience working in employment programs is required. A master's degree is preferred.

Work requires a high degree of independence, judgment, communication, and decision-making. Public contact is considerable. Financial management and budgeting for program activities is an important part of the duties as is maintaining compliance with program guidelines. A complete job description can be found at www.regiona.org. Deadline for receiving applications is June 18, 2018. The NC State Application must be completed. An application can be obtained from the NC Works Career Centers. Send completed application along with cover letter and resume to Sarah Thompson, Southwestern Commission, 125 Bonnie Lane, Sylva, NC 28779.

Southwestern Commission does not discriminate on the basis of age, sex, race, marital status, color, religion, national origin or disability

Cherokee County
Andrews
Murphy

Clay County
Hayesville

Graham County
Robbinsville
Lake Santeetlah
Fontana Dam

Haywood County
Canton
Clyde
Maggie Valley
Waynesville

Jackson County
Dillsboro
Forest Hills
Sylva
Webster

Macon County
Franklin
Highlands

Swain County
Bryson City